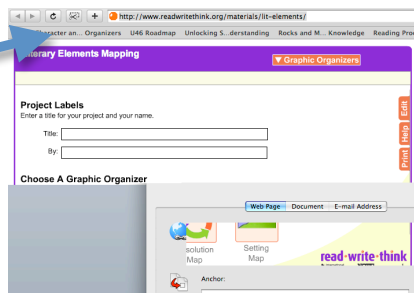


## Creating a Table for Differentiated Online Activities

### Adding Links

Access the web page of the online activity you want students to access.

Click on the URL so it is highlighted and copy it.



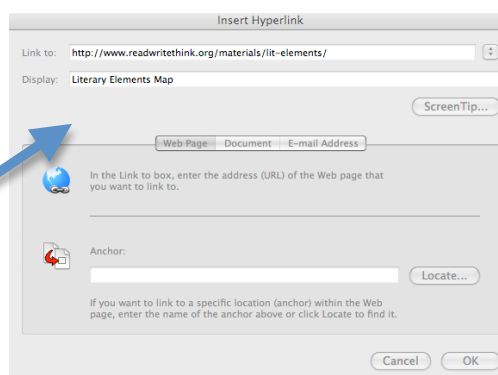
Open the Literacy Center Template.

Click inside the cell where you want to add the link.

Click on Insert and select Hyperlink.

Type the name of the activity in the Display window.

Paste the URL of the activity in the Link To window by using the keyboard shortcut: Command and V.



### Adding and Deleting Rows

To add rows, click in one of the cells and click on the Table menu. Scroll to either Insert or Delete and select Rows.

### Changing the Color of the Cells

Click in the cell or highlight the row you want to change.

Click on the Table menu, select Table Properties and click on Borders and Shading.

Click on the shade you want and select Apply To Cell.

